

# Pre-University Summer at Regent's University Summer at Regent's Application form

Please complete this form and return it to [shortcourses@regents.ac.uk](mailto:shortcourses@regents.ac.uk) with

1. A copy of your passport (or ID card for EU nationals)
2. Proof of your English language level (if you are a non-native English speaker)
3. A head and shoulders portrait photograph of yourself (in JPEG format)

Please write clearly in **BLOCK CAPITAL LETTERS** and tick boxes where applicable

### Course applied for

Pre-University Summer at Regent's

Monday 17 July – Friday 28 July (2 weeks)

Monday 31 July – Friday 11 August (2 weeks)

Monday 17 July – Friday 11 August (4 weeks)

University Summer at Regent's

Monday 17 July – Friday 28 July (2 weeks)

Monday 31 July – Friday 11 August (2 weeks)

Monday 17 July – Friday 11 August (4 weeks)

### Course choices

Please list your top three course choices in order of preference. For choices, see pages 12-13 the Summer Courses at Regent's brochure.

1. ....
2. ....
3. ....

### Visa

Do you need a visa to study in the UK?

Yes    No

### Personal details

Family (last) name .....

First name(s) .....

Date of birth DD/MM/YY .....

Passport number .....

Gender      Male                  Female

Nationality .....

Native language .....

### Contact details

Postal/mailling address .....

.....

.....

Postcode/ZIP                          Country .....

Telephone (mobile/personal) country code/area code/number .....

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Email(s) .....

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### School/University information

School/University name and address .....

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.....

Postcode/ZIP                          Country .....

What year and grade are you in? .....

.....

.....

.....

### Language level

How would you describe your current level of English language?

- |                     |                       |
|---------------------|-----------------------|
| Beginner A0         | Upper Intermediate B2 |
| Elementary A1       | Advanced C1           |
| Pre-intermediate A2 | Proficient C2         |
| Intermediate B1     |                       |

**On a separate sheet of paper, please write a letter of motivation, explaining why you wish to take a 'Summer at Regent's' course and what you hope to gain from the experience in terms of your future plans.**

### Accommodation requirements

Single\* or shared

Residence room-mate request

Name(s) of person(s) sharing

Arrival date

Departure

\* single supplement £77 weekly, subject to availability

### Airport transfer

Do you require airport transfer?

Yes No

If 'Yes', please tick as appropriate below:

I will be arriving as part of a group

I will be arriving individually\*

I require transfer

One way

Both ways

\* individual supplement £50 per transfer

### Terms and conditions

#### Enrolment agreement

- > I understand that I must supply a copy of my valid passport (or ID copy for EU citizens) and colour photograph to elc@regents.ac.uk one week prior to the start of my course
- > I understand I will not receive a Regent's student ID card on arrival if I do not submit a colour photograph one week prior to course start date
- > I understand that in order to have my application processed, I must pay a deposit.
- > I certify that the information I supplied on my educational level is correct
- > I understand that my passport will be checked when I arrive at the University and it is my responsibility to have the right visa
- > I understand it is my responsibility to organise medical and other insurance for

my stay in the UK (Regent's University London does not provide this)

- > I authorise qualified medical diagnosis and treatment of any injury and authorise the release of medical diagnoses and treatment options for insurance purposes. I understand that I am responsible for medical expenses outside the limits of any applicable medical insurance and that pre-existing health conditions may not be covered by health insurance
- > I understand that I am responsible for all expenses, including personal expenses whilst attending Regent's. I authorise Regent's to release information regarding my studies to any sponsoring agency or my guardian. I also authorise any appropriate medical centre or personnel to examine and / or treat me for any illness/injury I incur while a student at the school

- > I understand that I will be given a handbook on arrival which outlines the policies and procedures of the school. I will read and follow the procedures as set out in the guidelines.

#### Payment, cancellation and refund policy

- > All fees must be paid two weeks prior to course start date
- > The deposit is non-refundable.
- > Course fees paid are refundable on cancellations made two weeks prior to the beginning of the course (with the exception of course deposit)
- > Refunds will be sent to the student or guardian normally within 30 days. Post and bank fees will be deducted if applicable
- > No refunds will be given once a course has started

### Medical certification

Do you have any allergies or special medical requirements?

Yes No

If 'Yes', please give details

Do you have any dietary requirements e.g. vegetarian?

Yes No

If 'Yes', please give details

Do you have a disability/specific learning difficulty that you would like to tell us about?

Yes No

If yes, please give details

Do you have any other special requests or concerns?

I certify that:

- The information on my application form is correct
- I have received and understand all of the programme costs
- I agree to pay the balance of fees two weeks before the first day of class
- I agree to the terms and conditions stated above
- I attach a copy of my passport (or ID card), proof of my English language level, a portrait photograph (in JPEG format) and my letter of motivation.

Name of applicant:

Signature:

Date:

Name of parent/guardian:

Relationship to the applicant

Telephone number:

Signature of parent/guardian:

Date: